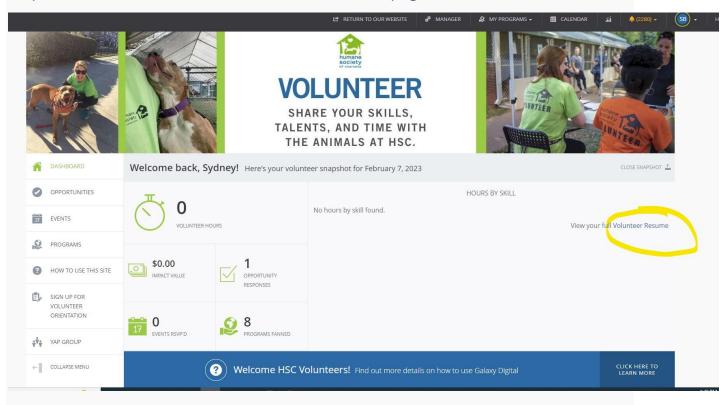
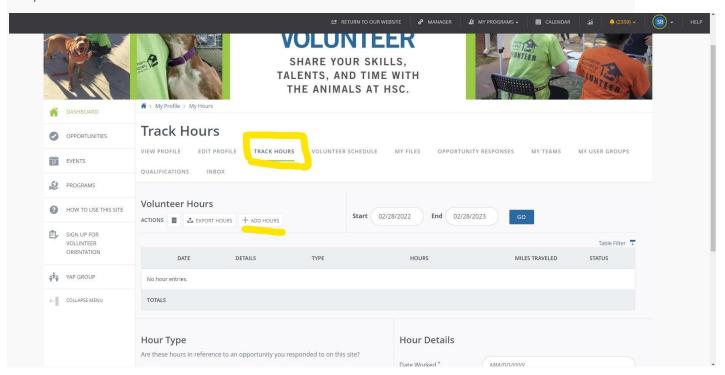
How to: Log your hours in Galaxy Digital

Step 1: Select "Volunteer Resume" from the main GD page.



Step 2: Click on the "Track Hours" tab and then click "add hours"



Step 3: Select the volunteer shift you want to add hours for from the opportunity drop down. Then select the date and the number of hours worked. Click "Submit Hour Entry" and that's it! Your hours are logged.

